

# Journal of Emergency Nursing

## Associate Editor Openings

The *Journal of Emergency Nursing* is the official Journal of the Emergency Nurses Association, and reaches more emergency nurses, emergency and trauma departments, and emergency department leaders than any other journal. Published six times a year, the journal features original research and updates from the field and covers practice and professional issues, based on current evidence, that challenge emergency nurses every day.

The Journal is current accepting applications for two Associate Editors. Journal Editors serve as part of the Executive Editorial Board and provide strategic leadership for the journal. This group partners with the Editor-in-Chief to set the leadership tone and vision for the journal.

### Key Responsibilities

- In consultation with Editor-in-Chief (EIC), make initial desk rejections on submitted manuscripts or assign manuscripts for peer review.
- Provide edits and author guidance during the revision process.
- Make final manuscripts disposition recommendations to EIC.
- Review final manuscripts proofs from the publisher for clarity and accuracy.
- Solicit high-quality manuscripts and reviewers. Act as an advocate and ambassador for the Journal at the local, state, national, and international level.
- Assist in developing editorial policies and procedures.
- Attend annual editorial board meetings and quarterly conference calls.
- Review, edit and issue final disposition on all review questions and Nursing Continuing Professional Development (NCPD) content.

### Required Qualifications

- Experience publishing in peer-reviewed journals
- Education and experience conducting research
- Peer review experience in the past five years
- Commitment to advancing diversity, equity, inclusion and health justice
- Must maintain membership in the ENA while serving as an Associate Editor

### Preferred Qualifications

- Strong knowledge of research methodologies and data analysis
- Prior editorial experience as a handling editor or editorial board member

### Time Commitment

The position requires approximately 50 hours a quarter, including independent management of workload and editorial board meetings. A quarterly stipend is provided. Terms are for one year and renewed annually.

Interested candidates should submit a letter of interest and CV to [journal@ena.org](mailto:journal@ena.org) by Dec. 15.